# Initiating the Networked Improvement Community (NIC)

## Agenda

## [Date], [Time]

### Objectives

* Understand how Networked Improvement Communities (NICs) accelerate learning
* Understand how an improvement hub is organized and how it operates to support a NIC
* Review the key roles of the improvement hub
* Begin recruiting NIC participants and planning for NIC implementation

### Meeting Resources

* *Initiating the Team* PowerPoint (PPT) Presentation
* NIC Improvement Hub Role Descriptions
* Initiating the Team Facilitator Guide
* Improvement Hub Member Recruitment Letter Template
* Shared Document (e.g., Google Document)

### Welcome and Introductions (5 minutes)

### Introduce the Process for Initiating the Team (40 minutes)

* Presentation
* Group discussion

### Identify Potential NIC Members (20 minutes)

* Review member roles and identify prospective members
* Review membership for representation and diversity

### Identify Materials for NIC Recruitment (15 minutes)

* One-page overview
* Frequently asked questions document
* Onboarding webinar
* Boilerplate recruitment email/letter
* Other materials

### Next Steps (10 minutes)

* Assign tasks
* Create task timeline
* Identify date for next meeting to introduce new members